

Follow these best practices to vacuum safely and effectively in areas where pathogens may be present:

- 1 Wear appropriate personal protective equipment (PPE). When working in areas where germs may be present, and when changing vacuum filters and bags, follow all national, regional, state, and/or local guidelines for PPE.
- **2** Replace your filter regularly. Keeping vacuum filters clean is essential for maximum efficiency. Follow the manufacturer's recommendations for how often to change the filter. When you remove the old filter place it into a plastic bag and seal it off before disposal. Be sure to install the new filter correctly so that the air doesn't leak around it. If you're unsure of how to do this, contact your local service representative.
- **3** Check the bag and replace as needed. Vacuum cleaners can only pick up material if air can flow through the bag, so check it frequently and change it as needed. Make sure to close the inlet of the bag before you dispose it.

- **4** Listen to the tone. When the air-flow is blocked the machine will sound different and potentially become warm. Check if any object is blocking in the hose or tube maybe the dust bag needs to be replaced.
- **5** Pay extra attention to vacuuming around edges. Dust and debris tend to gather along the edges of the room.
- **6** Clean and sanitize the vacuum and accessories after use. Follow the manufacturer's recommendations, industry standards, and guidelines from national and local health authorities to sanitize the vacuum and all accessories after each use. Use an approved disinfectant spray and pay special attention to the touchpoints, including handles and controls.
- **7** Avoid cord damage. Coil the cable starting from the machine-end after use. That way it won't get twisted and damaged in the long term.

